**Minutes of the meeting held on Monday 19 November 2018 at 7.00 pm in Bainton Village Hall**

1. **Present**: Cllr B Froggatt, Chair **(BF),** Cllr D Walford, Vice Chairman **(DW),** Cllr S Smith (**SS)**, Cllr S Lowes (**SL),** Cllr P Metcalf (**PM),** Deborah Snowden **(DS)**, Mrs E Brooks (Clerk to the Council), Janice Summers **(JS)** Chris Webster (PCSO)

1. **Apologies for absence** -Cllr J Christie **(JC),** Cllr S Christie **(SC)**
2. **Declarations of interest**  DS agenda item 14vi Twilight bus grant

 BF agenda item 13 iii Holme Leigh TCA application

 SL agenda item 14 v PCC Grant request

1. **Previous Minutes**

The minutes of 17 September 2018 were offered for approval. The minutes were unanimously approved. Proposed by **SS** and Seconded by **DW**

1. **Matters Arising** – None
2. **Ron Whatling**

October was a dark month as our parish lost 5 members of the community, including Ron Whatling, who sadly lost his battle with Cancer. Not only was Ron a very nice & knowledgeable man, but contributed greatly to our parish. He was an active member of the Council, involved in the playground, the pond and also the instigator of our Millennium Wood project. DW proposed a memorial such as oak trees in his memory, all members agreed. DW will request prices for the next meeting.

*A minute’s silence was held to remember Ron Whatling* *along with other members of our community*.

1. **Comments to/from PCSO**

The Chair welcomed Mr Christopher Webster, PCSO, to the meeting. Mr Webster gave an overview of this role in the community, which included issues such as noise & disputes. He can be contacted by telephone on 101 and by email with any enquiries. He gave his permission to advertise his contact details in Bellwether.

Mr Webster is also a wildlife officer and very involved in Hare coursing which is an issue in our area. SS reported recent activity. Mr Webster confirmed that a seasonal closure of Green Lane would be supported by the Police.

***Item 12 ii brought forward***

The Chair welcomed Janice Summers **(JS)**, the editor of the Bellwether to the meeting. No issues to raise. Informed members that the November Bellwether had an extra page due to more news, therefore cost £45 to produce (normally £30). Funds ring fenced which have been raised through sponsorship, fund raising and advertising will cover cost for at least a further 10 months. Each issue so far has had a sponsor and at least one advertiser, therefore covering costs. All numbers have been claimed for the advent window event in December.

Members gave thanks to Janice and Richard Summers, along with the PCC for all their hard work in relation to the Christmas extravaganza. 161 people attended (38 from the village). £925 raised for the Church. Janice also thanked members for their support in setting up and packing away for the event.

1. **Vacancy for Councillor**

Permission to co-opt received. Advertised in Bellwether and notice board. No applicants to date. Renew the advert in the Bellwether.

1. **Millennium Wood**

A group of travellers have taken camp on the public highway along Green lane between Bainton & Bracken (1.5km due east of Leafield road) Damage has been caused to trees, hedgerows and posts. Reported to ERYC. DW suggested applying for a small tree pack next time round from the Woodland Trust to replace damages. All agreed.

1. **Seasonal Closure of Green Lane –** Going through ERYC processes. There has been a lot of traffic along the lane recently. Sensible not to fill ruts at this moment in time as this would only provide easier access. Police would support our application for seasonal closure November to April.
2. **CCTV –** Tests completed, ready to be installed along Green Lane, needs to be well hidden.
3. **Highway Matters**
4. **Land in front of Cemetery –** BF has been unable to get in touch with Andrew Addison from ERYC but intends to email him to request to use some of the plainings that were delivered to Green Lane earlier in the year. Mr Meggison has offered to help when needed.
5. **Sewage system** – Yorkshire Water have been out to the drain on Church Street, they cleared the blockages and put a camera down. Wet wipes seem to be the main culprit – reminder to all not flush items such as wet wipes.
6. **Playground**
7. Play area inspection – Report received and circulated prior to the meeting. No high risk issues. Invoice for £79.80 to be paid. Grassed area very over grown and weeds around the edges require treatment.
8. **Communications & PR to the village**
9. **The Role of the Parish Council** – A letter has been received questioning the council’s integrity, the letter was anonymous therefore the Council are unable to reply directly. A decision was made to reply via the Bellwether. There have been other requests in the past from residents complaining about grass cutting, overflowing sewers, dogs barking, illegal fires, etc and expecting the Parish Council to act on these matters. All agreed that the role of the Parish Council should be made clear. Proposed by **SS** Seconded by **PM**. Action - small article in the Bellwether regarding the role of the Parish council along the following lines**.**

*The function of the Parish Council is to give our community a voice, particularly on planning matters, highway issues, maintenance of village assets and to try to influence ERYC policies for the benefit of our village. We are not an extension of ERYC and do not have the power to resolve residents’ problems or disputes. Naturally we will always try to advise, inform and help residents, but issues like noise pollution, planning matters, barking dogs, illegal vehicles etc, should be addressed to ERYC on an individual basis. If you wish to contact the Parish Council for advice or information, please do so through the Parish clerk or Parish Chairman. We will not respond to anonymous correspondence. If someone does not wish to be identified we will always respect confidentiality on any genuine matters raised.*

1. **Bellwether** – Discussed earlier
2. **CPR training**

No enquires received from residents from last issue of the Bellwether in relation to taking part in CPR training.

Clerk contacted British Red Cross regarding First Aid for all course, quoted £300 + vat for 6-15 delegates.

East Anglian Air Ambulance offer free community CPR & defibrillator awareness course but have a suggested donation £10/head max of 20 people. Clerk to look into training further, try to locate free first aid training/collect quotes (St Johns Ambulance/Air Ambulance). SS suggested involving the village exercise groups in any training that is organised.

1. **Planning applications**
2. **18/02314/STPLFE** Horn Hill Poultry Farm – APPROVED
3. **18/03011/VAR** – Westfield Farm Driffield Road – PENDING CONSIDERATION
4. **18/03399/TCA –** Holme Leigh Church Street, PENDING CONSIDERATION.
5. **Any planning applications arising** - NONE
6. **Financial Issues**

Bank reconciliations circulated prior to the meeting. Current account £2486.78. Reserve account £5669.91 Action Fund £495.13.

1. **Online banking –** Now active. Able to make online payments with 2 signatories on the invoice as authority.
2. **Action Fund –** Money ring fenced in this account was originally donated to fight wind farm applications. Need to discuss in detail how this fund should be handled going forward. Add to next agenda
3. **PKF Little john invoice –** Clerk queried invoice, as full audit was completed the fee is due. Next year the Parish Council can choose to opt out. An internal auditor is required for May 2019.
4. **Street Light SLA –** Two invoices received for ERYC , one for the Service Level Agreement £574.01 + vat (April 2018 – March 2019) and the second for the new street lights £1414.78
5. **PCC Grant –** SL had declared an interest and therefore did not comment. Request received for support with cemetery grass cutting. Grant agreed up to the value of £200.00 upon PCC providing copy receipts. Proposed **SS** Seconded **PM**
6. **Twilight bus grant –** DS had a declared interest and therefore did not comment. Request received from Driffield school to support the twilight bus. Agreed to support and to donate £100. Proposed **PM** Seconded **DM**
7. **Budget -** Clerk prepared a budget which was circulated prior to the meeting. DW explained the figures and after discussion it was unanimously agreed to request a precept of £3400 for 2019/20. Proposed **DW** Seconded **SS,** all members were in favour, unanimously agreed.

 PAYMENTS - CLERK SALARY £421.66

 CLERK EXPENSES £12.00

 JANICE SUMMERS (Bellwether) £75.00

 DRIFFIELD SCHOOL £100.00

 PKF LITTLE JOHN £240.00

 PLAYSAFETY LTD £79.80

 ERYC £1414.78

 ERYC £574.01

1. **Any other business from elected members or members of the public**
* **From elected members**

PM updated members on current fracking issues.

SS Bus timetable. Better service now but confusion over the official route around the village. Bus takes different direction along Church Street and residents are unsure of which side of the road to stand. Clerk to write to EYMS and thank for the services but ask for clarity on the route.

Bowls club – add to next agenda

* **From members of the public** – None
1. **Date of next meeting:** 21st January 2019 at 7.00pm, Village Hall, Bainton