**Minutes of the meeting held on Monday 19 March 2018 at 7.00 pm in Bainton Village Hall**

1. **Present**: Cllr B Froggatt, Chair **(BF)**, Cllr D Walford, Vice Chairman **(DW),** Cllr S Lowes (**SL)**, Cllr S Smith (**SS)**, Cllr P Metcalf (**PM)**, Cllr J Christie **(JC)**, Mrs E Brooks (Clerk to the Council), Janice Summers (JS), Deborah Snowden (Resident)

1. **Apologies for absence** -Cllr C Adams (CA), Cllr S Christie **(SC)**
2. **Declarations of interest**  - **SL** & **DW** item 7v & iv
3. **Previous Minutes**

The minutes of 29 January 2018 were offered for approval. The minutes were unanimously approved as a correct record. Proposed by **DW** and seconded by **JC**

1. **Matters Arising** – None
2. **Vacancy** – Received permission from ERYC to co-opt. One applicant, Deborah Snowden (present at the meeting). The Chair welcomed Deborah and thanked her for her interest. Deborah addressed the members with her reasons for applying. Confirmed Deborah is on the electoral role. Co-option of Deborah Snowden proposed by **SS** and seconded by **DW**, all members unanimously agreed. Deborah joined the Parish Council. Clerk to advise ERYC Electoral services.

***Item 11i brought forward. Bellwether***

The Chair welcomed Janice Summers **(JS)**, the editor of the Bellwether to the meeting. All members gave supportive feedback to the new look newsletter. A full discussion was held in relation to: -

* Invoicing process – Receiving sponsorship for the Bellwether from residents or businesses will require an invoice to be raised on all occasions so that there is always a paper trail to any monies paid to the Parish Council.  There should always be an audit trail where public accounts are concerned. JS will advise the Clerk who will raise an invoice and bank the money, keeping a record of Bellwether funds. JS will invoice BPC for printing costs on a monthly basis. JS has secured sponsorship for the next two issues.
* Advertising costs confirmed at £2.50 ¼ page, £5.00 ½ page and £10.00 full page per issue. Barkers news confirmed advert for ½ page for 6 issues, cheque received.
* Councillor details – All present agreed that they are happy for landline telephone numbers to be advertised in the Bellwether.
* Bellwether content – BF requested more detail on Methodist Church & Village hall events to be included. Also suggested more Church history. JS would consider events in surrounding villages should free space be available.
1. **Highway Matters**
* **Lack of street lighting** – Confirmed costs as per previous meeting. To make up a bracket complete with lantern supply to NPG in order for them to install would cost individually £591.77, this cost is for the bracket lantern and NPG connection, so in total for two brackets £1183.54. An overwhelming majority of residents support the addition of 2 street lights on Church Street and therefore it was concluded that BPC would go ahead with installation. Chair to inform residents via Bellwether.

ERYC previously advised that there may be a good second-hand lantern available to use but that would depend on what was available if and when the work went ahead. Clerk to enquire if ERYC expect to have any offers in the near future. Clerk contacted Theresa J Gale regarding funding but waiting response. Clerk to pursue. Proposed **SS**, Seconded **PM**

1. **Bus service** - PM & JC have drawn up a survey but not distributed. JC happy to print the survey and intend to post around the village, collecting on a set date. JC has also written to Greg Knight MP to gain his support on improving rural bus services.
2. **Green Lane** – BPC have requested seasonal closure of Green Lane to protect its fragile nature. ERYC have a policy for managing the use and maintenance of unmetalled highways and byways open to all traffic which they are going to apply in this situation. The policy is intended to give users of the route the opportunity to modify their behaviour before ultimately considering the permanent closure of the route.
The first stage is to establish whether the site is currently safe and if necessary request users enter into voluntary restraint. The Area Engineer will be inspecting the site and on the basis of his observations ERYC will be advising the JLAF (Joint Local Access Forum) and BPC what action they intend to take.
3. **Dog Fouling –** Over all improvement since Bellwether notice.
4. **Church yard/joint meeting BPC & Bainton PCC** – BF attended the PCC meeting and willing to attend on a regular basis to represent BPC in hope that both can work together on issues of joint interest. SL highlighted the perimeter of the new cemetery and requested no trees be planted along the current back fence as this will be extended in future years, SS/DW to check on trees planted in that area.
5. **State of grass/road at new Cemetery –** DW has contacted Derek and Tom Megginson with photographs of the area requesting their comments to tidy and possibly create a hard standing. Bainton PCC are going to fund the pathway being gravelled. All members agreed that the area is problematic and needs a resolution. Any work would need to wait until the better weather.
6. **Footpath to round-a-bout** – Route used regularly by residents especially now the bus service has been reduced and the service collects at the round a bout bus shelter. There has been a flood in this area and the residue left behind has left the footpath in a terrible state, muddy and extremely slippery under foot. Area requires better drainage. Clerk to report to Highways
7. **Potholes**  - Clerk to report potholes to ERYC highways on Leafield road and Neswick Lane
8. **Fracking** – An update was given by PM & JC regarding Fracking issues nationally.
9. **Playground** – Maintenance will be carried out in the better weather.
10. **Millennium Wood**
11. **Tree posts –** Further posts required, Members agreed these can be purchased as and when necessary. Funds will come from Millennium Wood project.
12. **Purchase of CCTV camera** – Considered it appropriate to purchase a CCTV camera to protect the woodland. The funds will come from Millennium Wood project. The camera will be portable and therefore could be used in other areas around the village if and when necessary. Necessary signage will be displayed. Proposed **JC** seconded **PM. DW** to action.
13. **ERYC Chairman Award** - following David Walford’s application on behalf of Bainton PC for The Chairman’s Award, we have been selected for nomination for the ERYC Chairman’s Best Environmental Project Award.  The award winners will be confirmed at a Reception & Awards Dinner at The Spa, Bridlington, in May.  Six members are invited to attend as the ERYC Chairman’s guests. A short film will be produced & shown at the dinner of our project along Green Lane. DW thanked everyone that has assisted with this very beneficial project for the community of Bainton.  Members to contact DW if they wish to attend, form to be returned by 13.04.18
14. **Communications & PR to the**
15. Bellwether – discussed under matters arising
16. New Police contact – Steve Sharp is now the contact.
17. **Planning applications**
18. **18/00497/PLF Lyndale West End.** Deborah Snowden declared her interest in this application. ERYC approved an extension to consultee comment date. The application was available to view at the meeting. CA views on the application, send by email prior to the meeting were read to members. After discussion BPC had no concerns regarding the application and were all in favour. Proposed **SS** Seconded **DW**
19. **Building work at Neswick Gardens** – A resident had enquired what was being built as no planning application had been advertised – Chair to enquire.
20. **Financial Issues**

Bank reconciliations circulated prior to the meeting. Current account £325.95 Reserve account £6669.91 Action Fund £495.13.

1. **BPC meetings per year** – DW suggested the possibility of moving to around 8 main meetings a year, rather than the current 6 per year. We currently exceed the minimum standard but a lot of Councils hold monthly meetings which can reduce the heavy agendas. After discussion it was agreed to keep bi-monthly meetings and where necessary an emergency meeting can be called, as & when required. An earlier start time of 7pm was agreed going forward.
2. **Multi-agency exercise (Emergency planning)** ­ - Invited to take part in desktop based exercise which involves all emergency responding agencies playing alongside utility companies and voluntary organisations. Parish councils would be asked to monitor PC email address and respond with any comments or concerns that we would have in a real emergency. Date arranged Friday 13th April. Unfortunately, due to other commitments on this day unable to take part. Clerk to respond to ERYC

 PAYMENTS - CLERK SALARY £421.66

 CLERK EXPENSES £24.69

 BAINTON VILLAGE HALL £96.00

 BARRY FROGGATT (MILL.WOOD) £91.20

1. **Any other business from elected members or members of the public**
* **From elected members** - None
* **From members of the public** – None
1. **Date of next meeting** 21May 2018 at 7.00pm, Village Hall, Bainton

 **Meeting closed at 21.03**