**ANNUAL MEETING**

Minutes of the Annual meeting of Bainton Parish Council held on Monday 6th July 2020 at 7.00pm in the Village Hall Bainton

AM20/1 Present & Chairman’s welcome

Mrs B Froggatt (Chair), Mr D Walford (Vice Chair), Mr J Christie (JC), Mr S Smith (SS), Mrs S Christie (SC), Mrs S Lowes (SL), Mr P Metcalf (PM), Mr Andy Allen (AA), Mrs E Brooks (Clerk to the Council). 4 members of the public

Mr B Froggatt welcomed everyone to the meeting.

AM20/2 Apologies for absence

 None

AM20/3 Election of Chairman

All members were given the opportunity to nominate a Chairman, there were no nominations. Barry Froggatt advised that he was happy to stand as Chairman for the forthcoming year. Mr B Froggatt was unanimously re-elected as Chairman for the forthcoming year and duly signed his acceptance of office. Proposed DW seconded AA

AM20/4 Election of Vice Chairman

All members were given the opportunity to nominate a Vice Chairman, there were no nominations. David Walford advised that he was happy to stand as Vice Chairman for the forthcoming year. David Walford was unanimously elected as Vice Chairman. Proposed PM seconded JC

AM20/5 Minutes of the previous Annual Meeting

The minutes of the previous annual meeting held on Monday 13th May 2019 had been circulated prior to the meeting. They were unanimously agreed as a correct record and signed by the Chairman. Proposed SS seconded DW

AM20/6 Matters Arising

 None

AM20/7 Annual report

The annual report of the previous year’s activates had been prepared by the clerk & circulated prior to the meeting. DW requested one addition to the activities list, no other questions from members. The report was unanimously agreed (with minor addition) as a correct record, proposed SS, seconded AA

AM20/8 Annual accounts

The summary of receipts and payments for the year 2019/20 were prepared by the clerk and circulated prior to the meeting. There is no requirement to have a limited assurance review or submit AGAR to an external auditor when expenditure is below £25,000, therefore Bainton Parish Council can certify as exempt. It was unanimously agreed to adopt the accounts, certificate of exemption and annual governance statement. The annual return for 2019/20 was signed by the Chairman on the council’s behalf. Proposed JC seconded PM

AM20/9 Questions to the public

 No Questions from the public on any of the foregoing matters.

AM20/10 Close of meeting

 The Chairman closed the meeting at 7.12 pm