**ANNUAL MEETING**

Minutes of the Annual meeting of Bainton Parish Council held on Monday 26th April 2021 at 7.00pm via Zoom

AM20/1 Present & Chairman’s welcome

Mr B Froggatt (Chair), Mr D Walford (Vice Chair), Mr J Christie (JC), Mr S Smith (SS), Mrs S Christie (SC), Mrs S Lowes (SL), Mr P Metcalf (PM), Mrs E Brooks (Clerk to the Council).

Mr B Froggatt welcomed everyone to the meeting.

AM20/2 Apologies for absence

 Mr M Clarke (MC)

AM20/3 Election of Chairman

All members were given the opportunity to nominate a Chairman, there were no nominations. Barry Froggatt had advised prior to the meeting that he was happy to stand as Chairman for the forthcoming year. Mr B Froggatt was unanimously re-elected as Chairman for the forthcoming year and will sign and return his acceptance of office to the Clerk. Proposed **PM** seconded **JC**

AM20/4 Election of Vice Chairman

All members were given the opportunity to nominate a Vice Chairman, there were no nominations. David Walford had advised prior to the meeting that he was happy to stand as Vice Chairman for the forthcoming year. David Walford was unanimously elected as Vice Chairman and will sign and return his acceptance of office to the Clerk. Proposed **BF** seconded **SS.**

AM20/5 Minutes of the previous Annual Meeting

The minutes of the previous annual meeting held on Monday 6th July 2020 had been circulated prior to the meeting. They were unanimously agreed as a correct record with a minor amendment to wording Mrs B Froggatt to Mr B Froggatt. The minutes will be signed by the Chairman. Proposed **DW** seconded **SC**

AM20/6 Matters Arising

 None

AM20/7 Annual report

The annual report of the previous years activities had been prepared by the clerk & circulated prior to the meeting. DW requested the use of Bellwether be amended to Beacon under the activities list. With this amendment the report was unanimously agreed as a correct record, proposed **PM**, seconded **SL**

AM20/8 Annual accounts & Risk assessment

The summary of receipts and payments & the risk assessment for the year 2020/21 were circulated prior to the meeting. It was unanimously agreed to adopt the accounts and that the accounting & annual governance statement along with the certificate of exemption and risk assessment were a true record. The annual return for 2020/21 will be signed by the Chairman on the council’s behalf. Proposed **SL** seconded **JC**

Re: Year-end bank reconciliation, DW noted that the £40 donation to the Beacon on 24.02.21 should be recorded as donation from residents’ not Northern power. Clerk to amend.

AM20/9 Questions to the public

 No public in attendance

AM20/10 Close of meeting

 The Chairman closed the meeting at 7.20