**ANNUAL MEETING**

The Annual meeting of Bainton Parish Council will be held on

**Monday 23rd May 2016 at 7.30pm in the Village Hall Bainton**

Members of the Parish Council are summoned to attend. Members of the public are also welcome

The agenda for the meeting is set out below.

**AGENDA**

1. Present & Chairman’s welcome

To welcome and record those present

1. Apologies for absence

To record those members present and to receive apologies for absence

1. Election of Chairman

To elect a Chairman of the Parish Council for the forthcoming year

1. Election of Vice Chairman

To elect a Vice Chairman of the Parish Council for the forthcoming year

1. Minutes of the previous Annual Meeting

To receive and approve as a correct record the minutes of the previous annual meeting held May 2015

1. Matters Arising

To consider any matters arising from the previous meeting minutes not included elsewhere in the agenda

1. Annual report

To receive the Annual report of the Council for 2015/2016

1. Annual accounts

To receive and adopt the summary of receipts and payments for the year 2015/16 together with the Risk assessment and to resolve to sign off the Annual Return

1. Questions to the public

To receive questions from the public on any foregoing issues

1. Close of meeting